

## POSITION DESCRIPTION FOR THE SPANISH LANGUAGE SCHOLARS AT REED COLLEGE FOR THE 2014-15 ACADEMIC YEAR

- live in Casa Hispana on the Reed College campus. A single occupant room will provide both office and living quarters.
- promote the speaking of the Spanish language in Casa Hispana and across campus
- cooperate with the student house advisor in all aspects of developing an environment conducive to learning and mutual respect.
- present seminars each semester for members of the campus community regarding current educational, economic and cultural activities in the Spanish speaking world.
- conduct weekly discussion tables in the college food service for students interested in the Spanish language and culture.
- work with the Spanish Language and Literature department to assist students in developing their language skills, especially in the areas of oral proficiency.
- maintain liaison with government representatives to provide resource material for cultural events.
- develop, in association with student house advisor, residents of Casa Hispana and faculty in academic department, activities that enhance understanding of Spanish/Latin cultures.
- In addition to the general duties described above, the Spanish Department understands the following as primary tasks of the Spanish Language Scholar:
  1. lead supplementary conversation groups for First and Second-Year students.
  2. provide tutoring time of at least 2 hours per week in order to help students with grammatical and other problems in the language.
  3. work with majors in the Spanish Department concerning problems of style and written expression.
  4. perform selective grading and evaluation of students written work as assigned by members of the Department.

### 2014-15 FUNDING FOR SPANISH LANGUAGE SCHOLAR

**Stipend:** \$7200.00 per year to be paid in monthly installments of \$800.00

**Housing:** a single room in the Spanish House at Reed College

**Food:** a comprehensive board plan will provide food in College food service

**Tuition:** full tuition to cover one course per semester at Reed College

**Insurance:** a comprehensive policy will be provided

**Travel:** The cost of round-trip travel to and from the United States

**Computer:** Use of a college personal laptop computer and printer